

Accessible Technology Initiative (ATI) Steering Committee Meeting
May 17, 2007, 3pm
MLIB 338

ATTENDING TEAM MEMBERS AND GUESTS			
	Bill Post (BP)		Phyllis Weddington (PW)
	Sandy Parsons (SP)		Drew Calandrella (DC)
	Pattie Jenkins (PJ)		Bill Loker (BL)
	Jerry Ringel (JR)		Jaime Nelson (JN)

DISCUSSION ITEMS	
1.	<p>Priority Team Updates (Ringel, Loker, Jenkins)</p> <p><i>Web Accessibility</i> – JR reported that the draft First Year Web Report and the Web Accessibility Implementation Plan are to be submitted to the Chancellor’s Office by June 15, 2007. JR described the process of monitoring, auditing, and remediation of websites and accountability issues. Discussed “equally effective alternatives” and exceptions to remediation; exceptions will be temporarily granted if information is available in an alternate format that is accessible. Rules for allowance of exceptions/review of exceptions still vague at this point. JR asked about Steering Committee oversight of the implementation plan; BP said to email draft to committee members for approval via email before submission to CO.</p> <p><i>Instructional Materials</i> – BL shared the draft Instructional Materials Accessibility Plan (IMAP) that is due to the Chancellor’s Office by June 15, 2007. The final is due November 1, 2007. Discussed difficulty in controlling course packs due to multiple modes of distribution to students. In addition to the bookstore and local copy centers, some professors/departments distribute course packs independently and need to be identified. BL also discussed the difficulty in getting faculty to attend training and the need to offer some type of incentive. Faculty liaisons are needed to assist in getting faculty across campus trained. SP reported that University of Nevada, Reno is using server-based scanning and she will be visiting with their disability support department soon to get more information. PJ mentioned that the new office copiers are scanner-enabled.</p> <p><i>Procurement</i> – PJ reported that the due date for submission of the Procurement Plan has been pushed back to August 10, 2007 by Coded Memo AA-2007-13 (which also pushed the draft IMAP back). Implementation milestone of September 1, 2007 has not been changed. A draft template should be available by the end of May.</p>
2.	<p>Budget (Post)</p> <p>BP presented a budget spreadsheet. It is still unclear where money for ATI will be coming from – possibly from the Academic Technology budget. BP to go to Cabinet to discuss ATI budget in early June</p> <p>Meeting adjourned at 4pm.</p>

TO DO LIST SUMMARY				
#	Task	Responsible Party	Due Date	Status
1.	Speak to Cabinet about ATI budget	Bill Post	June	

FUTURE MEETINGS		
Date: June 19, 2007	Time: 8am-9am	Place: MLIB 338